

CAPEs Meeting Minutes

May 17, 2023

Board Members Present:

Mike Jock
Will Smith
Cyrus Ortiz Luis

School Representatives Present:

Principal Goulart
Liz Harms
Haley Kuck

The meeting was called to order at 5:34 pm and was recorded via ZOOM.

Approval of Minutes:

- A. Motion to approve the minutes was made. A second was offered. Minutes were approved.

Next Year's Board/Nominating Committee:

- A. Lauren and Jessica:
 - a. Proposed New Board:
 - i. Will Smith is President, Jessica Teng is VP Fundraising, Cyrus Ortiz is VP Events, Jennilee Cabading is Treasurer, Lauren Baker is Financial Secretary, Hillary Gaddis is Communications Secretary, Jennifer Anderson is Recording Secretary.
 - ii. There are no new candidates who would like to nominate themselves
 - iii. A motion is made to accept the board as proposed; a second was made. All present get a vote and the Executive Board as proposed by the nominating committee was accepted.

Treasurer's Report:

- A. We still have more than a year's worth of funding in our account.

Principal's Report: Denise Goulart

- A. We celebrated staff appreciation and a big thank you to staff because they are incredible. The community made everyone feel very special.
- B. Thank you so much to all the volunteers!
- C. Music/Art AIR Grant: There is going to be \$70,000 a year for three years to provide music education. Our staff has a consensus to get a music AIR -Suzanne Law- instead of Maestro Music. After three years, there may be another grant, but we might then be responsible. 80% has to go to salary and 20% has to go to other uses that aren't as clear. Will there be money left for an Art AIR? Now that CAPES doesn't have to pay for music, we can use that money for something else like Art or drama, etc.
- D. Library Grant: Jodi Tibbs provides an update on the library. There are over 150 kids every day in the library so it's well used! Our furniture is very well used- tables are wobbly, mismatched, etc.

They are too tall and really heavy. It's time for some new furniture! Ms. Tibbs is hoping for an update/refresh for the library. The request is for \$12,000. Should we fund this now or wait until next year? We have money in the track repair line item- \$45,000. We could easily vote to take \$12,000 out of that fund and put it in the library. A motion is made to reallocate \$12,000 from track maintenance to refresh the library. There was a second for a motion. The motion passes.

VP Fundraising:

- A. **Bookfair:** We will have approximately \$16,000 in Scholastic Dollars to spend from both bookfairs. They do have bookshelves, books, etc. We can send out the catalog to the teachers and they can create a wish list.

VP Events: Will Smith

- A. **Fun Run 2024:** Ryan Hicks wants to discuss APEX Fun Run because the 40% that APEX takes seems like a lot. Mr. Hicks was an ESS Supervisor and has a background of planning multiple events with large groups of students. Mr. Hicks would like to put together a parent committee to help with the Fun Run 2024. Parents would be in charge of creating a video, t-shirts, prizes, and a theme for the Fun Run. Teachers will also be a part of the committee as well. This video will include staff members and kids talking about what we are raising money for. One of the parents at Chaparral owns a credit card processing company and the standard 2 and ½ percent will be deducted for the processing fees. A link will be created and spread out on social media for donating for the fun run. Mr. Hicks would like to raise \$100,000 for the Fun Run. \$100k divided by the classrooms we have comes out to \$2800/classroom. There are 25 kids per classroom so about \$100/student is the goal. Mr. Hicks would like to get rid of the silly prizes. There will be a community gathering every morning of the week leading up to the Fun Run and there will be challenges that the kids can compete. This will require significant parent involvement and buy in from our teachers. Mr. Hicks would like to get the committee together as soon as possible and monthly meetings.
 - a. **Concerns:** If we want to raise \$100k, then we need to consider raising \$115k- 120k so that we can make back what we pay for the event. Do we have the volunteers to make this work? There are a lot of parents who are disappointed with the amount of money that APEX takes. It's hard to stomach the amount of money parents/family members donate and then APEX takes 40%! There are programs available that would help collect the money and keep track of everything and we would just need to provide the volunteers.
 - b. **Survey for teachers:** A survey is going out to teachers tomorrow for their input.
 - c. **APEX:** We have a tentative reservation with APEX for next year so we need to find out what we have to do to back out if we are going to work on this. Mr. Hicks would like to have the committee identified by the end of this school year and get the first meeting on the books in early August.
 - d. **Budget:** Mr. Hicks was going to request a budget of \$15- 20,000. Over the summer, the new Board will create a budget for next year. They will simply need a number/estimate for what we hope to raise and what we hope to spend.
 - e. **APEX Contract Update:** We will need to cancel today or tomorrow with APEX. We should send the written notice today. If we cancel today, we have to be completely

committed because you have to book a year out with APEX so we will lose our date. We will have to commit to just this next year doing the Fun Run ourselves. If we don't cancel it now, we will have to pay \$1500. There is some concern with making the decision to cancel APEX now without knowing from teachers their thoughts on the community taking over the Fun Run. Tony confirms that we haven't sent the \$1500 non-refundable deposit for next year. We can take some time then and figure out what we want to do. We should try to let them know as soon as possible.

B. **5th Grade Promotion:** All is going as planned!

VP Programs: Cyrus Ortiz-Luis

A. **Robotics Update:** Some students from the Poway Robotics Team are going to help with our Robotics team. We have 5 parents who are going to run the Team next year! It looks like there's good forward movement to keep the program! Special thanks to Bruce McCoy for pushing to keep this program alive!

New Business:

- A. CAPES in the past has provided drinks and pizza for kids who remain on campus after promotion. It's not a pizza party, it's just a way to provide something for those who's parents don't pick them up from campus after the promotion. It will likely be less than \$300 so we can just use the credit card. Last year we had pizza, a cutie orange, a bag of chips and a bottle of water. Last year we only had about 15 kids. CAPES can cover this.
- B. Math Kangaroo: We had 20 kids who scored in the top percentage of the nation. We'd like to get medals for these kids because their accomplishment is really incredible. We'd like to have a budget for Math Kangaroo for next year.

Meeting is adjourned at 7:05 pm. There is no set date for the next meeting.