

# CAPEs Meeting Minutes

## October 18, 2023

### **Board Members Present**

Will Smith  
Jenilee Cabading  
Jessica Teng  
Hillary Gaddis  
Lauren Baker  
Jen Anderson

### **School Representatives Present**

Denise Goulart  
Nancy Bellienghere-Hall

The meeting was called to order at 5:32pm via Zoom and was recorded via Zoom as well.

### **Call to Order + Welcome/Introductions**

**Approval of Minutes: Will Smith, President**

**A motion to approve the minutes was made. A second was offered. Minutes were approved.**

### **Treasurer's Update: Jenilee Cabading, Treasurer**

Year to date compared with our current budget update, so far total income of around \$15K. Spirit Wear and book fair are main incomes thus far. Book fair income only reflects the money CAPES received, not the scholastic money. New line item of birthday marquis showing \$1300 income. On the expenses side we made a deposit to APEX, we also have book fair and spirit wear expenses. Also reimbursements for Art Attacks and Garden. Additional costs for back to school night. We have also paid 50% deposit on teachers we support. Currently we have a net deficit of \$37K. But green envelope should put us back in the positive. Money market account has already earned \$350 for the month of September.

Balance sheet, end of the month shows \$105K in the CAPES bank account. The President and Treasurer will discuss the most profitable and safest way to have money both invested and in checking going forward.

**Principal's Update: Denise Goulart, Principal** - The teachers are extremely grateful for the checks from CAPES. They were already planning on how to utilize the money in their classrooms. Some good news, the state has released our visual and performing arts fund. The funds can be used towards our current music program, going back to the start of this school year. The school has three years to spend the money. Grade level field trips conflicted with the school Halloween parade. The parade is moved to Friday October 27th so all students can

participate. Fitness Club was canceled today. It was supposed to be pretty hot and the school wanted to make sure no one over exerted themselves on the track. The P.E. teacher will hopefully be back in January. Chaparral is in a pilot year of exposure to global languages. This month students will be exposed to the Filipino language. The hope is to introduce five different languages over this school year. This is district funded.

### **Fundraising Report: Jessica Teng, VP Fundraising**

- A. Second book fair is scheduled for April 19-26 2024.
- B. Spirit wear: Shirts were handed out at the beginning of this month
- C. Dining for Dollars: Toni Pepperoni night made \$438. Everbowl made \$210. November has Mendocino Farms which gives 50% back, which is huge.
- D. Green Envelope: First swag drop went out today. They are good for volunteers and will finish on Friday. As of today we are roughly at \$23,000 and 20% participation. Utilization of Venmo has been amazing and their fees are lower than PayPal. Says many parents are donating the full \$350 and congratulated the layout of the flyer.
- E. Cook Book: We have received 68 recipe submissions and many kid art submissions. We don't need to order the books until the first week of November. Opening presale orders on October 23rd
- F. Dinner Auction: No golf tournament this year, just an auction. Thinking March 15th and it will be \$75 per person. Planning to do it at San Diego Oasis, which is right behind the Kaiser clinic and RB Library. They are giving us a 20% discount because of our non-profit status. Asking Lauren Baker to help party plan - St. Patrick's theme. Looking for volunteers to help form a committee to collect donations for the event.
- G. APEX Fun Run: Looking for a volunteer to run this event. No other updates at this time. Correction from last month's minutes - we can earn 70% if we can get to \$190,000. For the 24-25 school year CAPES is open to someone stepping up and running our own fun run. Otherwise we will go with APEX again.
- H. Casey said he would be open to running a golf tournament, just for fun over the summer. Potentially as a fundraiser for a specific amount or project.
- I. Teacher dates: Dr. Goulart will host parent nights out in lieu of teacher dates for this school year. The teachers are learning too much new curriculum this school year and she does not feel they have time in their schedules for teacher dates as well.

### **Events Report:**

- A. Giving Tree: Forms have been sent out to impacted families. Waiting for responses and more info will be available as that gets closer. Heidi Smith will be heading up the program this year.
- B. Parent teacher social, Jodi Green is chair. They are working on a date and location.
- C. Picture Day 2024: has a contract that needs to be signed. Unsure if CAPES or the school should be signing it. Everyone agrees Sumner is working well for all.

- D. Movie Night (Friday December 1st) - Any movie requests, please send to Will. It was suggested to move movie nights to Valle Verde Park. The thinking is it needs to be noted on the flyer that dogs are not allowed on campus.

#### **Programs Report:**

- A. Melody Makers: It seems like senior melody makers is full at this time.
- B. Fitness club: sold 107 shirts which will net approximately \$1100 profit. Lori/Michelle will be closing the Shopify account so we are not charged to keep it open. Michelle says we have about 3 more weeks on the free trial and is planning to keep it open to sell remaining character count shirts using the site.

**Communication Report: Hillary Gaddis, VP Communications** - nothing new to report at this time.

#### **Action Items**

Lauren Baker asks for potential dates so she can start planning the school dance. Last year was held in late April. Leslie from yearbook requests we hold it before the end of April so pictures can be included in the yearbook. Tentatively scheduled for April 26th. Hoping to be able to start the dance earlier so it isn't so dark. Lauren is looking for volunteers. Event needs to stay outside so the whole school can attend one event. Face painting and airbrush tattoos are extremely popular, but many parents spend the entire night in line.

Art show will be on March 22nd. Last year the art show was combined with a movie night. This year we are separating the events.

#### **New Business**

**Meeting is adjourned at 6:17 pm, next meeting November at 5:30 pm**